



MEETING MINUTES

Technical Advisory Committee (TAC)
Regular Meeting
Thursday, February 2, 2023
PM

Hybrid (In-Person and Virtual)
Yavapai County Public Works
Ready Room & Emergency Operations Center 1:00
1100 Commerce Drive, Prescott, AZ

The virtual option for this meeting will be held via Microsoft Teams Webinar:
Members of the Public may join the webinar as an “attende*e*” clicking [here](#),
or by calling: 1-602-753-0140, Webinar ID: 896 3437 9758, Passcode: 517871

CYMPO Technical Advisory Committee

Chair	Dan Cherry, Yavapai County
Vice-Chair	John Hughes, Town of Dewey-Humboldt
Member	Frank Marbury, Town of Chino Valley
Member	Gilbert Davidson, Town of Prescott Valley
Member	Ian Mattingly, City of Prescott
Member	Myrna Bondoc, ADOT MPD
Member	Andrew Roth, ADOT Northwest District
Member	Prescott National Forest – U. S. Forest Service – VACANT

1. CALL TO ORDER AND ROLL CALL

Member Mattingly was absent. Members Bondoc and Davidson attended virtually via Zoom Webinar. No representation was present from the Prescott National Forest. All other members were present.

2. TITLE VI POLICY AND MEETING PROCEDURES

Allison McCarthy, CYMPO Administrative Assistant
(Task #100)

Title VI: CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

Meeting Procedures: Chair may or may not allow for public comment on items on the agenda. The Chair may limit the number of speakers and the length of comments provided.

- ### 3. CALL TO THE PUBLIC:
- This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Please complete a **Request for Public Input** card and submit to CYMPO staff prior to the beginning of the meeting. Speakers are limited to three (3) minutes. *Any members of the public attending virtually wishing to address the board may request to speak or provide a*

written comment by using the “Raise My Hand” or “Q & A Comments” features available through the webinar.

Tom Reilly, member of the public, provided comment in favor of the Sundog Connector project.

Rich Kaplan, member of the public, provided comment in opposition of the Sundog Connector project.

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE NOVEMBER 3, 2022 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

MOTION

Vice-Chair Hughes motioned to adopt the November 3, 2022 regular meeting minutes of the Technical Advisory Committee. Member Roth seconded the motion.

VOTE

The vote on the motion was unanimous.

5. EXECUTIVE DIRECTOR’S UPDATE

Vincent Gallegos, Executive Director

(Task #100)

No updates were provided.

6. PENDING PROJECT UPDATES

Lindsay Post, CYMPO Planner

(Task #200)

Ms. Post noted that a Stakeholder meeting for the Sundog Connector project is anticipated to be scheduled in February. Also noted that a kickoff meeting will be scheduled for the State Route (SR) 69 Urbanized Corridor Master Plan project.

Rich Kaplan, member of the public, requested clarification regarding land development for the Storm Ranch development and Yavapai Hills. Mr. Gallegos explained that CYMPO staff and the project consultant, AECOM Technical Services Inc., are continuing to meeting with the City of Prescott staff to gather and share information related to development agreements.

Mr. Kaplan requested criteria for the no build option. Ms. Post acknowledged Mr. Kaplan’s request and comments. Member Marbury noted the function of the Technical Advisory Committee is to advise the Executive Board of the various options of regional route options. Explained that engineers evaluate the no-build option by looking at the effects of the surrounding if a road is not built.

Vice-Chair Hughes commented that CYMPO provides facts related to projects taking place.

Dan Prijic, member of the public, noted importance for CYMPO to provide a neutral perspective of the Sundog Connector project.

Ms. Stotler noted that development agreements are publicly available.

7. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMENDED PRIORITIZED ALTERNATIVE PROJECTS TO BE INCLUDED IN THE RTAC LEGISLATIVE FUNDING INITIATIVE

Vincent Gallegos, Executive Director

(Task #200)

Mr. Gallegos noted that two of CYMPO's projects have been included in the state legislative bill being submitted by RTAC: 1) \$9.9 million for Glassford Hill Road capacity improvements, and 2) \$18.4 million for SR89 capacity improvements. Also explained that State Representative Bliss is sponsoring a standalone bill for SR89 capacity improvements, and Representative Nguyen is sponsoring a standalone bill for Glassford Hill Road capacity improvements.

Mr. Gallegos explained that staff sees the need to identify alternative projects eligible for state legislative funding, should the state legislature choose not to fund local projects, such as Glassford Hill Road improvements.

Chairman Cherry noted that the SR89/SR89A On-Ramps project is not currently fully funded and suggested that additional funding could be pursued. Also suggested safety improvements could be made on SR89A between SR89 and Robert Road.

Mr. Gallegos explained that a consultant has been procured by ADOT to conduct the design of the SR89/SR89A On-Ramps improvements project. Explained that due to lack of funding, the preferred improvement alternative is out of budget, and the consultant will proceed with designing the second alternative. Mr. Gallegos noted that CYMPO has been awarded Congressionally Directed Spending funding in order to conduct a Design Concept Report (DCR) for the widening of SR89A from 4 lanes to 6 lanes between SR89 to Glassford Hill Road.

Member Roth clarified that the scaled down version of the SR89/SR89A On-Ramps project will still allow for improvements to be made to achieve the full build out, should additional funding be identified.

Mr. Gallegos noted that at the recent RTAC Board meeting, the Chair of the Transportation Committee requested that shovel-ready projects be specifically noted among the projects included in the RTAC funding initiative. Chairman Cherry noted that it is highly doubtful that rural Arizona agencies have shovel ready projects when construction funding has not yet been identified. Member Roth explained that ADOT design projects are typically not included into the ADOT program unless funding for construction has been identified. Member Marbury concurred with Member Roth and Chairman Cherry's comments.

Boyd Robertson, Engineering Manager for the Town of Prescott Valley, noted the importance of Glassford Hill Road to the region. Also noted that a previous study conducted for SR89A identified improvements to the interchange of Glassford Hill Road to SR89A. Mr. Robertson suggested that the full \$9.9 million, which could potentially need to be reallocated, should be kept within the region for to further the solutions identified in the last SR89A study.

Mr. Gallegos noted the challenge of identifying another eligible project that falls in the \$10 million range, and one that also has community support to meet matching fund requirements and/or project cost overruns.

Dan Prijic, a member of the public, inquired if the \$9.9 million, which could become available for state routes, could be used to fund several smaller projects. Chairman Cherry responded that smaller projects may easily get lost when state legislature is considering several projects for funding.

Vice-Chair Hughes noted the difficulty for rural Arizona to compete with requests made by Maricopa County, such as \$650 million for one additional lane on Interstate-10.

8. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND THE EXPANSION OF THE CYMPO PLANNING BOUNDARY

Vincent Gallegos, Executive Director

(Task #100)

Mr. Gallegos reviewed potential boundary expansion scenarios. Noted that any expansion of the CYMPO boundary will directly remove territory from the NACOG (Norther Arizona Council of Governments) boundary. Explained that the CYMPO Executive Board approved a study to evaluate each of the potential expansion scenarios. Members of the TAC discussed implications of expansion scenarios, noting the impact that an expanded boundary would have on the smaller communities already a part of CYMPO’s boundary, such as Chino Valley and Dewey-Humboldt.

9. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF REQUEST FOR PROPOSALS FOR THE ACTIVE TRANSPORTATION PLAN

Bryn Stotler, CYMPO Planner

(Task #402)

Ms. Stotler reviewed elements included in the scope of work for the Active Community Transportation – Unified Plan (ACT-UP). Chairman Cherry suggested limiting the number of pages to be included with proposals submitted in response to the Request for Proposals (RFP).

Chairman Cherry noted the importance for the larger communities to weigh in on willingness to implement solutions to be identified in the ACT-UP. Ms. Stotler explained that each community will have unique needs related to active transportation, and that the plan will address solutions specific to each community. Mr. Gallegos explained that the ACT-UP will provide prioritized lists of projects to each of the jurisdictions, along with suggestions for federal funding sources.

Member Marbury, TAC Liaison to the Ecosystem Connectivity Mitigation Advisory Committee (EMAC), noted that the plan may help to identify wildlife corridor and “green spaces” opportunities as well.

Mr. Gallegos noted that the plan will coordinate with existing transit providers in the area to ensure connectivity.

Member Bondoc noted that the ACT-UP plan, as well as delivery of projects identified in the plan, are eligible for use of Carbon Reduction Program Funds (CRP).

MOTION

Member Marbury motioned to recommend approval of the presented scope of work and advertise the Request for Proposals and Professional Services Agreement for the Active Community Transportation – Unified Plan (ACT-UP).

VOTE

The vote on the motion was unanimous.

10. PRESENTATION OF THE REGIONAL STRATEGIC TRANSPORTATION SAFETY PLAN

Bryn Stotler, CYMPO Planner

Mike Blankenship, Greenlight Traffic Engineering

(Task #200)

Ms. Stotler explained that CYMPO, in collaboration with NACOG, MetroPlan of Flagstaff, and Greenlight Traffic Engineering, is conducting an update to the Regional Strategic Transportation Safety Plan.

Mr. Blankenship provided a presentation of safety data for the last five years in the CYMPO region. Noted that public input will be collected as part of the planning process.

11. REVIEW AND DISCUSSION OF THE DRAFT FY2024 – 2025 UNIFIED PLANNING WORK PROGRAM (UPWP)

Vincent Gallegos, Executive Director

Allison McCarthy, Administrative Assistant

(Task #100)

Mr. Gallegos requested that the item be tabled. Chairman Cherry tabled the item.

12. INTRODUCTION OF SCOPE OF WORK FOR THE ENVIRONMENTAL NEEDS ASSESSMENT AND MITIGATION PLAN

Lindsay Post, CYMPO Planner

(Task #500)

Ms. Post explained that the purpose of the Environmental Needs Assessment and Mitigation Plan is to identify and prioritize environmental mitigation projects within the CYMPO region. Also noted that it will assist with clarifying best practices for the EMAC.

Rich Kaplan, member of the public, provided comment regarding concern of health impacts in the communities surrounding the potential Sundog Connector. Chairman Cherry noted that the Design Concept Report being conducted for the Sundog Connector includes a robust section that covers environmental impacts. Explained that the EMAC's focus is the relationship of transportation and wildlife corridors.

Chairman Cherry inquired if other similar studies will be reviewed as part of the development of the scope of work. Ms. Post confirmed that staff has begun researching other existing plans.

13. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF THE TRANSIT PLANNING INTERGOVERNMENTAL AGREEMENT WITH THE TOWN OF PRESCOTT VALLEY

Bryn Stotler, CYMPO Planner

(Task #402)

Ms. Stotler explained that the Town of Prescott Valley became a direct recipient of Federal Transit Administration (FTA) section 5307 funding in 2021, which now provides CYMPO the opportunity to apply for these funds as well. Explained that CYMPO applied for and was awarded 5307 funding to fund portions of the SR69 Urbanized Corridor Master Plan, ACT-UP, and Coordination Plan.

Ms. Stotler explained that the Intergovernmental Agreement (IGA) is being reviewed by legal counsel for CYMPO and the Town of Prescott Valley.

MOTION

Vice-Chair Hughes motioned to recommend approval of the Transit Planning Intergovernmental Agreement with the Town of Prescott Valley for use of 5307 funds, pending final legal review and approval. Chairman Cherry seconded the motion.

VOTE

The vote on the motion was unanimous.

14. FEDERAL AND STATE UPDATES

A) ADOT Local Public Agency (LPA) Update - *Mark Henige, ADOT LPA*

No update was provided.

B) ADOT Northwest District Office Report – *Andrew Roth, ADOT Northwest District*

Member Roth provided updates on projects in construction:

- 1) I-17 Anthem Way to McGuireville Rest Area broadband project is near completion,
- 2) Spot repairs on SR69 from Mayer to Dewey-Humboldt are complete, but friction course improvements have been postponed for the winter, due to weather conditions,
- 3) Pavement Preservation projects on SR89A from SR89 to Glassford Hill Road and from Glassford Hill Road to Coyote Springs Road has been postponed for the winter, due to weather conditions,
- 4) I-17 Sunset Point Rest Area Rehab project is in progress. Rest Area is currently closed.
- 5) I-17 and SR169 traffic interchange deck replacement will begin soon,
- 6) Bid Advertisement for the Pavement Preservation project on SR69 from Truwood Drive to Stoneridge is anticipated for February,
- 7) Bid Advertisement for the widening on SR69 from Prescott Lakes Parkway to Frontier Village is fourth quarter of FY23,
- 8) Bid Advertisement for the SR169 Grant Woods Parkway to I-17 Centerline Rumble Strip project is anticipated in the fourth quarter of FY23,
- 9) Centerline rumble strip installation on SR89 from Paulden to Ashfork is anticipated in fourth quarter of FY23,
- 10) Bid Advertisement for the SR69/SR169 Roundabout project is anticipated for second quarter of fiscal year 2024.

C) ADOT Multimodal Planning Division (MPD) Update - *Myrna Bondoc, ADOT MPD*

Member Bondoc provided an update on the ADOT Long Range Transportation Plan. Noted that a public meeting will be held on March 8th in Flagstaff.

15. ADJOURNMENT 4:02PM

Upcoming Meetings:

February 15, 2023: Executive Board Meeting 3:00pm (Yavapai County)

February 17, 2023: State Transportation Board Meeting 9:00am (Oro Valley)

CYMPO endeavors to make all public meetings accessible to persons in need of language assistance or with disabilities. Please call (928)442-5730 or e-mail Allison.McCarthy@yavapaiaz.gov 72 hours prior to the meeting requesting reasonable accommodations.

CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles para las personas que necesitan asistencia con el idioma o con discapacidades. Llame al (928) 442-5730 o envíe un correo electrónico a Allison.McCarthy@yavapaiaz.gov 72 horas antes de la reunión para solicitar adaptaciones razonables.