



# MEETING MINUTES

**Executive Board  
Regular Meeting  
Wednesday, June 21, 2023  
3:00 PM**

**Hybrid (In-Person and Virtual)  
Town of Chino Valley  
Council Chambers  
202 N. State Route 89  
Chino Valley, Arizona**

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***The virtual option for this meeting will be held via Zoom Webinar:***  
***Members of the Public may register to join the webinar as an “attendee” clicking [here](#),  
or by calling: 1-602-753-0140 , Meeting ID: 886 7958 0321, Passcode: 494707***

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## **CYMPO Executive Board**

Chair	Craig L. Brown, Yavapai County Supervisor
Vice-Chair	John Hughes, Town of Dewey-Humboldt
Secretary/Treasurer	Phil Goode, City of Prescott
Member	Tom Armstrong, Town of Chino Valley
Member	Kell Palguta, Town of Prescott Valley
Member	Gary Knight, ADOT District 6 Representative

## **1. CALL TO ORDER AND ROLL CALL**

Vice-Chair Hughes opened the meeting. Chairman Brown arrived at 3:21pm. Member Knight attended the meeting virtually. All other members were present in person.

### **Meeting Guidelines:**

*A reminder to those attending the meeting telephonically, please keep your phone on mute until it is your turn to speak.*

*Members of the public desiring to address the Committee are subject to the following: The decision to allow a member or members of the public to speak is left to the discretion of the Chair, a person may only speak if called upon by the Chair; speaking is limited to 3 minutes; the chair may limit the number of speakers; a speaker shall not be disruptive nor shall the speaker be disrespectful towards the Chair, the Committee or others; and, except during the call to the public, a speaker may only address the specific agenda item then being discussed. The Chair may terminate a person’s speaking time for violation of any of the foregoing.*

*Committee and Audience members shall not engage in disruptive behavior during a meeting, including speaking when it is not his/her time to speak. A person may be ejected from the meeting for violation of this guidance.*

## **2. PLEDGE OF ALLEGIANCE**

## **3. TITLE VI POLICY**

*Allison McCarthy, CYMPO Administrative Assistant  
(Task #100)*

**Title VI:** CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

4. **CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Please complete a **Request for Public Input** card and submit to CYMPO staff prior to the beginning of the meeting. Speakers are limited to three (3) minutes. *Any members of the public attending virtually wishing to address the board may request to speak or provide a written comment by using the “Raise My Hand” or “Q & A Comments” features available through the webinar. Board members shall not discuss or take action on matters raised during the call to the public. The Board may direct staff to study the matter or direct that matter be rescheduled for consideration at a later date.*

No comments were made.

5. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MAY 17, 2023 EXECUTIVE BOARD REGULAR MEETING MINUTES**

**MOTION**

Member Palguta motioned to approve the May 17, 2023 Executive Board regular meeting minutes. Secretary/Treasurer Goode seconded the motion.

**VOTE**

The vote on the motion was unanimous.

6. **EXECUTIVE DIRECTOR’S UPDATE**

*Vincent Gallegos, CYMPO Executive Director*

Ms. Stotler and Mr. Gallegos recognized Dave Siegler with a regional service award and noted his transition from the role of Executive Director of New Horizons Disability Empowerment Center to Executive Director of United Way.

Mr. Gallegos noted that the Rural Transportation Summit will take place on October 18-19, 2023 in Yuma.

Mr. Gallegos provided an update for the SR89/SR89A On-Ramp project. Explained that CYMPO, in partnership with the Rural Transportation Advocacy Council (RTAC) worked with the state legislature to allocate \$5.5 million for design and construction of improvements to the SR89/SR89A On-Ramp. Mr. Gallegos explained that the original bill was written with two line items; one for \$2.5 million, and the other for \$3 million, totaling \$5.5 million. However, when the bill was enacted, only the \$3 million was included. Explained that \$600,000 of the \$3 million was intended for design and \$2.4 million for construction, however, due to a clerical error, the \$2.4 million for construction was removed from the bill. Secretary/Treasurer Goode expressed support for including the project in the next request for state legislative funding.

Mr. Gallegos provided an update of the SR69/SR169 roundabout. Explained that additional funds have been added to the project and it is continuing to move forward.

Mr. Gallegos recognized Lindsay Post’s resignation and service to CYMPO.

Mr. Gallegos acknowledged his acceptance into the Flinn-Brown Fellowship.

**7. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) UPDATE**

*Kevin Adam, RTAC*

*(Task #200)*

This item was taken as item #10.

Mr. Adam noted that the state legislature passed the state budget. Emphasized importance for the passing of Prop 400 to for the sake of funding for Greater Arizona.

Mr. Adam described the way in which this year’s state budget was passed. Explained that RTAC is pursuing \$400 million for transportation in Greater Arizona for the upcoming year, and acknowledged the reduced likelihood that the full \$400 million will be allocated based on anticipated economic climate.

Chairman Brown inquired if any other methods will be considered to support the Highway User Revenue Fund (HURF). Mr. Adam responded that an initiative to tax electric vehicles to ensure adequate contribution is being collected.

**8. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE PROJECTS TO BE PRIORITIZED IN THE 2024 RTAC PURSUIT OF STATE LEGISLATIVE FUNDING**

*Vincent Gallegos, Executive Director*

*(Task #200)*

This item was taken as item #9.

Mr. Gallegos explained that \$306 million of state legislative funds were allocated to transportation projects in Greater Arizona this year. Mr. Gallegos noted the importance of Prop 400 for ensuring the financial stability of the Maricopa Association of Governments (MAG) as related to transportation. Explained that when MAG is financially stable, then Greater Arizona is not competing against MAG for various funding. Explained that \$6.5 million was added to the SR69/SR169 Roundabout project, and \$2.4 million was deducted from the construction of SR89/SR89A On-Ramp Improvement project.

Mr. Gallegos explained that this year, the Rural Transportation Advocacy Council (RTAC) is pursuing \$400 million for transportation projects in Greater Arizona, resulting in \$33 million for CYMPO. Noted the importance for having the details of the CYMPO projects being pursued before the Rural Transportation Summit in October. Explained that staff and Technical Advisory Committee (TAC) are recommending three options for the board’s consideration. Option #1: pursuit of \$18.4 million for the widening of SR89 between Road 3 North and Road 5 North, and \$15.2 million for pavement preservation projects for each of CYMPO’s five member agencies.

Chairman Brown inquired about how this addresses the SR89/SR89A On-Ramp project. Mr. Gallegos acknowledged possibility for ranking SR89 Road 3N to 5N as priority #1, SR89/SR89A On-Ramp as priority #2, and pavement preservation as priority #3 within Option #1.

Member Armstrong noted ability to remove Road 5 North roundabout for cost savings to address the SR89/SR89A On-Ramp. Secretary/Treasurer Goode and Chairman Brown noted importance for efficiency at the intersection of SR89 and SR89A. Chairman Brown noted the eventual need for expansion of interchange at SR89A/Glassford Hill Road.

Mr. Gallegos noted that cost to construct the preferred alternative for the SR89/89A On-Ramp is 5.5 million, and explained there is a second alternative that costs \$2.5 million. Requested the board’s preference regarding which alternative to pursue.

Mr. Cherry, Director of Public works for Yavapai County and Chairman of the CYMPO TAC, noted design contract is underway for a \$2.4 million project. Mr. Gallegos clarified that the design consultant is designing the project in a manner that allows the design to be scalable.

Mr. Cherry noted the possibility for reallocating a portion of funds that are currently allocated to the SR69/SR169 Roundabout project once the final project cost has been determined.

Mr. Gallegos summarized the board's desire to remove the roundabout on SR89 at Road 5 North and to re-allocate the \$5 million to fund improvements to the SR89/SR89A On-Ramp.

Mr. Gallegos explained Option #2 would include funding for the widening of SR89 between Road 3N and Road 5N, improvements to the SR89/SR89A On-Ramp, and \$15.2 million for improvements to SR69 in Prescott Valley. Explained that the project consultant for the SR69 Urbanized Corridor Master Plan has preliminarily identified the greatest need for improvements on SR69 between Prescott East Highway and Navajo Drive in the Town of Prescott Valley. Chairman Brown expressed support for addressing the greatest need on SR69.

Mr. Gallegos explained Option #3 would include funding for the widening of SR89 between Road 3N and Road 5N, improvements to the SR89/SR89A On-Ramp, and \$15.2 million for the widening of SR89 through the Granite Dells. Noted that this project ranks as the #1 need for the region per the 2045 Regional Transportation Plan, and the estimated cost to construct is \$25 million.

Secretary/Treasurer Goode acknowledged the challenges that motorists currently encounter on SR89 through the Granite Dells, and the lack of alternate routes. Noted the importance for public outreach to inform the public regarding ways in which widening could take place.

Member Palguta expressed support for the TAC's recommendation. Also noted that Option #1 seems the most equitable for all of the member agencies. Explained that past decisions made by state legislature have indicated more support for state routes than local routes, and advocated for preparing back-up plans to use if needed. Member Palguta noted respect for Secretary/Treasurer Goode's comments related to Option #3, but expressed concern for slow government pace in addressing the widening of SR89 through the Granite Dells.

Mr. Gallegos clarified that CYMPO is requesting a total of \$33 million from the legislature, and SR89 from Road 3 North to Road 5 North widening at a cost of \$18.4 million will be included, and the remaining \$15.2 million is still on the table for the Board to decide.

Mr. Cherry encouraged the Executive Board to consider the bottle neck of SR89 through the Dells, noting that the opportunity for receiving state legislative funding in future years is unlikely. Mr. Gallegos noted that the state legislature will need to approve the projects as well, and controversial projects may be in jeopardy.

Member Palguta requested to hear from Representative Bliss regarding what is obtainable at the state legislature. Representative Bliss shared that reports are showing a significant decline in the state budget for the month of May, and noted the unpredictability for what types of projects will be considered by the legislature.

Senator Bliss inquired about why pavement preservation for State Routes was sought after for state funding and how pavement preservation projects are prioritized within ADOT. Inquired how CYMPO works with Northern Arizona Council of Governments (NACOG) to determine projects. Mr. Gallegos responded that through RTAC's request of \$400 million for transportation in Greater Arizona, \$33 million would be allocated to CYMPO, and \$75 million would be allocated to NACOG. Representative Bliss recommended requesting higher amounts with the anticipation that amendments will be made to reduce funding.

Mr. Gallegos explained that staff and the TAC’s recommendation is to move forward with Option #1. Reviewed and renamed the two options:

Option A - \$13 million for SR89 widening, \$5.4 million to SR89 On Ramp, \$15.2 for pavement preservation.

Option B - \$13 million for SR89 widening, \$5.4 million to SR89 On Ramp, \$15.2 for SR69 improvements

**MOTION**

Member Palguta motioned to approve Option A as first priority, and Option B as second priority. Vice-Chair Hughes seconded the motion.

**VOTE**

Secretary/Treasurer Goode voted opposed. The remaining five votes were in favor.

**9. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE AMENDMENT OF THE FY2022 – 2023 UNIFIED PLANNING WORK PROGRAM (UPWP) AND FY22-26 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**

*Vincent Gallegos, Executive Director*

*Allison McCarthy, Administrative Assistant*

*(Task #100)*

This item was taken as item #7.

Mr. Gallegos explained that the amendments to the FY22-23 UPWP and FY22-26 MTIP are necessary in order to close out the document for the fiscal year 2023.

**MOTION**

Member Palguta motioned to approve amendment of the FY2022 – 2023 Unified Planning Work Program and FY22-26 Metropolitan Transportation Improvements Program. Member Armstrong seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**10. REVIEW, DISCUSSION, AND POSSIBLE ACTION APPROVE THE FY2024 TITLE VI PLAN, PUBLIC INVOLVEMENT PLAN, AND LIMITED ENGLISH PROFICIENCY PLAN**

*Allison McCarthy, Administrative Assistant*

*Vincent Gallegos, Executive Director*

*(Task #100)*

This item was taken as item #8.

Mr. Gallegos reviewed the scope of the Title VI Implementation Plan, and explained that the plan is reviewed for approval on an annual basis.

Chairman Brown arrived at the meeting.

Secretary/Treasurer Goode inquired about self-identification survey and the purpose of the survey. Mr. Gallegos explained that providing the optional survey is a requirement of the Plan in effort to demonstrate participation and identify ways to engage a broader group of people.

Chairman Brown noted that in order to use federal funds, federal requirements must be followed.

### **MOTION**

Chairman Brown motioned to approve the FY2024 Title VI Plan, Public Involvement Plan, and Limited English Proficiency Plan. Vice-Chair Hughes seconded the motion.

### **VOTE**

Secretary/Treasurer Goode voted opposed. The remaining five votes were in favor.

### **11. ADOT NORTHWEST DISTRICT REPORT**

*Andrew Roth P.E., Assistant Northwest District Engineer*

Mr. Roth noted that the State Transportation Board passed the fiscal year 2024-2028 State Transportation Program, and noted FY2028 reflects no expansion projects. Mr. Roth explained that ADOT maintains a contingency fund for project overruns or changes, and explained that pavement repair projects may also be paid for with this fund. Provided explanation of ADOT’s method for prioritization of pavement preservation projects. Noted pavement repair projects on I-40 are included in the prioritized list of projects for the next fiscal year.

Mr. Roth provided updates for design and construction projects. *See attachment A.*

### **12. STATE TRANSPORTATION BOARD REPORT**

*Gary Knight, ADOT District 6 Representative*

Member Knight noted item for SR89 Main Street to Verde River Bridge for pavement rehab awarded to Paveco for \$3.2 million.

### **13. ADJOURNMENT 4:52PM**

#### *Upcoming Meetings:*

July 6, 2023: Technical Advisory Committee Meeting – *Tentatively No Meeting*

July 19, 2023: Executive Board Meeting – *Tentatively No Meeting*

July 21, 2023: State Transportation Board Meeting 9:00am (Showlow)

*CYMPO endeavors to make all public meetings accessible to persons in need of language assistance or with disabilities. Please call (928)442-5730 or e-mail [Allison.McCarthy@yavapai.gov](mailto:Allison.McCarthy@yavapai.gov) 72 hours prior to the meeting requesting reasonable accommodations.*

*CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles para las personas que necesitan asistencia con el idioma o con discapacidades. Llame al (928) 442-5730 o envíe un correo electrónico a [Allison.McCarthy@yavapai.gov](mailto:Allison.McCarthy@yavapai.gov) 72 horas antes de la reunión para solicitar adaptaciones razonables.*

**CYMPO Executive Board**  
**June 21, 2023**  
**ADOT Northwest District Update**

**Information**

1. 2024-2028 Tentative 5-Year Construction Program: State Transportation Board formal action (Final Approval) at Jun 16 Mtg
2. Pavement Repairs: (\$50.5m Statewide): being performed under Procurement contracts thru the Maintenance Units see ADOT website [azdot.gov/PavingRepairs](http://azdot.gov/PavingRepairs) Additional \$54m approved Legislative Funding for FY 24. \$40m in Statewide projects included in 2024-2028 5-Year Construction Program.

**Projects in Construction / Maintenance**

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| <ol style="list-style-type: none"><li>1. F0429 I-17 Anthem Way to McGuireville Rest Area (Broadband)<ol style="list-style-type: none"><li>a. Awarded 10/15/21: Kiewit Infrastructure West Co.</li><li>b. Project complete</li></ol></li><li>2. F0451 SR 69 Truwood Dr to Stoneridge Dr<ol style="list-style-type: none"><li>a. Awarded 03/17/2023: Paveco, Inc.</li><li>b. ADA ramp work completed</li><li>c. Milling and paving work completed. Diamond grinding sched. for week of 06/19</li><li>d. Final striping antic. end June / beginning July</li></ol></li><li>3. F0407 SR 69 Big Bug 4 to Poland Jct (Mayer:Onyx Dr to D-H: Main St)<ol style="list-style-type: none"><li>a. Awarded 03/18/22: AP&amp;S</li><li>b. Project in winter shutdown due to temperatures required for AR-ACFC paving</li></ol></li><li>4. F0409 SR 89A Glassford Hill Rd to Coyote Springs Rd<ol style="list-style-type: none"><li>a. Awarded 04/15/22: AP&amp;S</li><li>b. Project in winter shutdown due to temperatures required for AR-ACFC paving</li></ol></li></ol> | <ol style="list-style-type: none"><li>5. F0465 SR 89A: SR 89 to MP322 (GHill Rd)<ol style="list-style-type: none"><li>a. Awarded 06/15/22: Paveco, Inc.</li><li>b. Project in winter shutdown due to temperatures required for AR-ACFC paving</li></ol></li><li>6. F0258 I-17 Sunset Point Rest Area<ol style="list-style-type: none"><li>a. Awarded 05/20/22: Haydon Bldg. Corp.</li><li>b. Interior painting ongoing</li><li>c. Supply chain issues with electrical components.</li><li>d. Pending ADEQ approvals - working on soft opening of the rest area prior to the July 4th holiday weekend.</li></ol></li><li>7. F0294 I-17 at SR 169 TI UP<ol style="list-style-type: none"><li>a. Deck Replacement</li><li>b. Awarded 01/20/2023 SEMA Construction, Inc. &amp; Subsidiaries</li><li>c. WB ½ of bridge deck: concrete placement complete. Working on approach slabs and bridge barrier.</li></ol></li><li>8. H6800 I-17 Anthem Way to Sunset Pt<ol style="list-style-type: none"><li>a. 3rd lane and Flex Lanes</li><li>b. <a href="http://improvingi17.com/">http://improvingi17.com/</a></li></ol></li></ol> |
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**Projects in Design**

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| <ol style="list-style-type: none"><li>1. F0512 SR 169 Grant Woods Pkwy to I-17<ol style="list-style-type: none"><li>a. Centerline Rumble Strips</li><li>b. Bid opening 07/14/2023</li></ol></li><li>2. H8739 SR 69 Prescott Lakes Pkwy to Frontier Village<ol style="list-style-type: none"><li>a. Utility Relocations - ongoing</li><li>b. Bid opening 09/15/2023</li></ol></li><li>3. F0519 SR 89 MP 339 to 363 (Paulden to Ash Fork)<ol style="list-style-type: none"><li>a. Centerline Rumble Strips</li><li>b. Bid opening 01/05/2024</li></ol></li></ol> | <ol style="list-style-type: none"><li>4. F0288 SR 69 at SR 169 Roundabout<ol style="list-style-type: none"><li>a. Final Scoping document submitted for review - mtg last week of June</li></ol></li><li>5. F0565 SR 89 at Little Ranch Rd<ol style="list-style-type: none"><li>a. Stage II (30%) submittal review</li><li>b. Antic. Bid Advertise: 4th Qtr FY 24</li></ol></li><li>6. F0596 SR 89 to SR 89A TI EB On-Ramp<ol style="list-style-type: none"><li>a. Draft Addendum to Alternative Selection Report submitted for review</li></ol></li></ol> |
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