

REQUEST FOR PROPOSAL CERTIFICATIONS FORM

Contract name : _____

Consultant Name: _____

Please read the sixteen statements below. The statements are to ensure consultants are aware and in agreement with Federal, and State guidelines related to the award of this contract. Consultants shall submit this Certification Form attached to each Proposal for each RFP advertised, as revisions to the form may occur from time to time. Failure to sign and submit the certification form specified in this RFP with the Proposal will result in the Proposal being rejected.

Submission of the Proposal by the consultant certifies that to the best of its knowledge:

1. The consultant and its sub-consultants have not engaged in collusion with respect to the contract under consideration.
2. The consultant, its principals and sub-consultants, have not been suspended or debarred from doing business with any government entity.
3. The consultant shall have the proper Arizona license(s) and registration(s) for services to be performed under this contract. Furthermore, the consultant shall ensure that all sub-consultants have the proper Arizona license(s) and registration(s) for their services to be performed under this contract. Key members of the Project Team, including sub-consultants, are currently licensed to provide the required services as requested in the RFP package.
4. The consultant's signature on any RFP or contract constitutes an authorization to CYMPO to ascertain the eligibility of the consultant, its principals and sub-consultants, to enter into contract with CYMPO and with any other governmental agency.
5. The consultant's Key Personnel are employed by the consultant or, where applicable, by Sub-consultant on the date of submittal and are expected to remain employed during the project.
6. All information and statements written in the proposal are true and accurate and that the CYMPO MPO reserves the right to investigate, as deemed appropriate, to verify the information contained in proposals.
7. The consultant is aware of the insurance requirements applicable to the RFP and shall procure and maintain, for the duration of the Contract, insurance against claims for injuries to persons or damages to property

which may arise from, or in conjunction with, the performance of the work hereunder by the consultant, its agents, representatives, or employees.

8. No Federally appropriated funds have been paid or shall be paid, by or on behalf of the consultant, for the purpose of lobbying.
9. If the project is funded in whole or in part with Federal Aid funds, the consultant affirmatively ensures that in any subcontract entered into pursuant to this advertisement, minority business enterprises shall be afforded full opportunity to submit proposals/bids in response to this invitation and shall not be discriminated against on the grounds of race, color, national origin, or sex, in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally- assisted programs of the Department of Transportation.
10. The consultant will utilize all project team members, sub-consultants, and DBE firms, if applicable, submitted in the RFP, and will not add or replace them, unless the consultant has received prior written approval from CYMPO's Executive Director.
11. The consultant shall meet its DBE goal commitment and any other DBE commitments as stated in its RFP response-proposal and shall report on a timely basis its DBE utilization as detailed in the contract.
12. If selected, the consultant is committed to satisfactorily carry out the consultant's commitments as detailed in the contract and its RFP proposal.
13. The consultant is required to comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368).
14. The consultant is required to comply with mandatory standards and policies, as applicable, relating to energy efficiency.
15. The consultant agrees that it will comply with the provisions of the Drug-Free Work Place Act of 1988 (Public Law 100-690, Title V, subtitle D; U.S.C. § 701 et seq.) and maintain a drug-free work place.
16. In Compliance with 49 CFR Part 26.11, The consultant is required to register with the AZ UTRACS web portal and complete the Online Bidder's List. **Please note:** any firm being

awarded work as a prime or sub-consultant on a federally funded project must be AZ UTRACS registered. **Failure to submit the corresponding Bidder's List email confirmation as part of the Proposal will result in rejection of the proposal.** Please use ADOT Project #_____.

I hereby certify that I have read and agree to adhere to the sixteen statements above and that the statements are true to the best of my knowledge as a condition of award of this contract.

Print Name and Title: _____

Signature: _____ *Date:* _____

Proposing Firm Name: _____