



MEETING MINUTES

Technical Advisory Committee (TAC)
Regular Meeting
Wednesday, February 14, 2024
1:00 PM

Hybrid (In-Person and Virtual)
Yavapai County
Board of Supervisors Hearing Room
1015 Fair St, Prescott, AZ

CYMPO Technical Advisory Committee

Chair	Gwen Rowitsch, City of Prescott
Vice-Chair	John Hughes, Town of Dewey-Humboldt
Member	Frank Marbury, Town of Chino Valley
Member	Heather Ruder, Town of Prescott Valley
Member	Dan Cherry, Yavapai County
Member	Jason James, ADOT MPD
Member	Andrew Roth, ADOT Northwest District
Member	Prescott National Forest – U. S. Forest Service – VACANT

1. CALL TO ORDER AND ROLL CALL

All members were present. Vice Chair Hughes, Member Roth, and Member James attended the meeting virtually. Member Marbury joined the meeting in person at 1:24pm.

2. TITLE VI POLICY AND MEETING PROCEDURES

*Desi Zurcher, CYMPO Program Coordinator
(Task #100)*

Title VI: CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

3. **CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Please complete a **Request for Public Input** card and submit to CYMPO staff prior to the beginning of the meeting. When recognized, use the podium/microphone, and state your name. Speakers' time may be limited at the discretion of the Chair. *TAC members shall not discuss or take action on matters raised during the call to the public. The TAC may direct staff to study the matter or direct that matter be rescheduled for consideration at a later date.*

There were no comments.

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE NOVEMBER 7, 2023 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

MOTION

Member Cherry made a motion to approve the November 7, 2023 TAC Regular Meeting Minutes of the Technical Advisory Committee. Member Ruder seconded the motion.

VOTE

The vote on the motion was unanimous.

5. EXECUTIVE DIRECTOR'S UPDATE

*Vincent Gallegos, CYMPO Executive Director
(Task #100)*

Mr. Gallegos provided brief announcements and shared there would be no update from the Rural Transportation Advocacy Council (RTAC) until March. He shared that HB2412 recommending that the State apportion \$400M to transportation in rural Arizona was recommended by the House Transportation Committee. He discussed the projects that would be funded in the CYMPO region if the funds are apportioned. He noted that the economic forecast not looking good, and the State is projecting a \$400M deficit, equal to what is being requested. Mr. Gallegos emphasized that this does not change the actual needs and encouraged everyone to reach out to legislators to advocate for our transportation needs. He said that other House and Senate bills are being proposed that are alarming, some that are anti-bicycle/pedestrian/transit. He said that the singular focus on highways may be to the detriment of other transportation needs.

6. REGIONAL TRANSIT UPDATE

*Vincent Gallegos, CYMPO Executive Director
Michael Lamar, CYMPO Regional Development Manager
Pedro Rodriguez, YavaLine
(Task 200)*

Mr. Lamar provided an update on transit and introduced Pedro Rodriguez of YavaLine. March 4, 2024 is the date scheduled for implementation of Phase 2 of the Phased Transit Plan, with the launch of the first in Prescott. Phase 2 will mimic what has been done in Prescott Valley. He shared the different phases for the transit plan and noted that the initial Prescott plan will focus on the core of the City. He described the service as demand-based, not a fixed route. He described the vehicles as 6-9 passenger vans, ramp equipped, average-sized vehicles that are not traditional buses. He showcased the methods for reserving a ride and what the reservation app looks like. Mr. Rodriguez introduced Leslie Contreras, CYMPO Planner, who described some of the marketing information for the transit implementation. She shared a marketing video that is intended to educate the public on what microtransit is. Member Cherry shared comments on how Yavapai County is providing a location for parking the YavaLine vans and noted that it is on the agenda for the next BOS meeting for approval. Chair Rowitsch shared that the Yavapai-Apache Nation presented to the City of Prescott on their transit system that will also be offered to people on the western side of Mingus Mountain, along with their tribal community members.

Mr. Gallegos shared a question from the audience, which was regarding the interaction with the Yavapai-Apache transit. He noted that CYMPO will be assuming management of YavaLine, and CYMPO will be working with the Yavapai-Apache Nation to facilitate bringing the systems together.

7. SR69 CORRIDOR MASTER PLAN UPDATE

Bryn Stotler, CYMPO Planner

Vamshi Yellisetty, Kittelson & Associates

(Task #200)

Ms. Stotler introduced the presentation and shared a reminder that the project was officially kicked off in 2023. She stated that the plan is instrumental in determining facility improvements. She said that the majority of the 17.4-mile corridor is under the control of ADOT. She said that a 1-mile segment is poised to be improved, at a cost of \$12M and has taken 11 years. She introduced Vamshi Yellisetty of Kittelson & Associates, the consultant for the project. Mr. Yellisetty noted that the goal is to provide realistic improvements for the corridor, but every possible option will be considered. A phased improvement plan will be provided as a part of the study. He described the 4 different phases of the plan and noted that the study is currently in phase 2. He noted that Phase 3 is where the different improvement scenarios will be identified. There are 2 phases of community engagement. Phase 1 is an online survey and map where they can provide ideas and specific feedback. He described the 9 different segments of the corridor and touched on a few of those segments. He shared that SR69 is one of only a few corridors that touches 3 different communities in the region.

Part of the study includes land use, which Mr. Yellisetty noted is largely commercial, and he highlighted the key activity centers along the corridor. He shared traffic volumes and highlighted many of the busier segments. He noted that only addressing issues on SR69 may not fully address the problems and said that they are looking at a more holistic view of the corridor. He described where traffic is entering and leaving the corridor. He noted that a significant portion of the traffic is regional. He shared that the data platform used uses cell phone data to help track where people are going along the corridor. He shared that there are a notable number of people coming from West Prescott to the segment in Prescott Valley that is between Sundog Ranch Road and Prescott East Highway. He noted that technology improvements are being looked at for segments of the corridor where traffic lights are close together. He noted that the number of lanes varies widely across the corridor, which creates inconsistency and choke points. He also shared that the inconsistent medians also impact traffic flow. He shared that the corridor is not reliable for a truck travel but is a major delivery corridor.

Mr. Gallegos shared two public comments that had been submitted regarding wildlife along the corridor. Mr. Yellisetty shared that they will be looking at the wildlife corridors along SR69 with alternatives, safety, and improvements in mind.

Mr. Yellisetty discussed the multi-modal approach to the corridor study. He encouraged everyone to take the survey on the website to help provide feedback to the study.

Mr. Gallegos noted that a lot of the opposition to the Sundog Connector project have focused on the same things that the SR69 corridor study is focusing on. He noted that the Prescott Valley segments appear to be rising to the top as areas of need. Mr. Yellisetty added that the segment near Costco in Prescott is also a segment of significant need.

8. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECEIVE THE SUNDOG CONNECTOR DESIGN CONCEPT REPORT (DCR) AND ENVIRONMENTAL OVERVIEW (EO) FINAL REPORT

Vincent Gallegos, CYMPO Executive Director

Bryn Stotler, CYMPO Planner

Matt Bondy, AECOM

(Task #200)

Mr. Gallegos provided a bit of history on the timelines of the Sundog Connector project. He shared that the 3-year mark for this project is nearing, but the project has been in regional conversation for the past 26 years. He shared that the CYMPO board provided unanimous support to launch the Design Concept Report (DCR) process in 2021. He added that the support from the City of Prescott had been crucial for launching this study as a major planning project, and it was determined that this was a follow up to the 2013 City of Prescott study, which he also clarified was not a CYMPO study. The next recommendation of the 2013 study was a DCR, which was done by CYMPO with the 2021 launch of the project. He noted that the DCR and Environmental Overview (EO) is a planning project. He shared that the intent of today's action is to receive a detailed presentation on the project, and the action by the TAC will be to recommend receipt of the final DCR-EO report to the Executive Board. He noted that it will be up to the individual local jurisdictions to decide whether and how to proceed on building the roadway, but he noted that he does not view the project as viable to move beyond the planning phase. He also noted that there is no current funding for the project.

Ms. Stotler discussed the collaborative process with project consultant AECOM and is proud of the efforts of the team to present the best plan possible under the circumstance. She introduced Matt Bondy of AECOM, and Mr. Bondy discussed the presentation and project summary, goals, and needs. He discussed that the corridor would be approximately 3.5 miles connecting SR69 and Prescott Lakes Pkwy. He discussed the public engagement efforts and project process. He discussed that some of the goals & needs for the corridor, including improvement of congestion on SR69, improved emergency response and access to communities along the corridor, improved access to existing communities and approved developments. He introduced Kate Bondy of AECOM. Ms. Bondy noted that the planned developments of Yavapai Hills Unit 9 and Storm Ranch were used to connect the various alternatives, based on the preliminary and final plans that had been submitted by the developers for those planned development projects. She discussed the topographic features of the various alternatives. She shared that the evaluation of the alternatives drew the evaluation criteria from the feedback from stakeholders and data. She said that Alternatives 3 and 7 were the two build alternatives recommended for Phase 2. She noted that cross sections were done uniformly at this phase but shared that specific cross sections would be identified in future phases, if the project proceeds. She also shared that the No Build Alternative is a no build for the entire corridor, but she acknowledged that the No Build could be impacted by the approved developments along Alternative 7. She discussed the opportunities and constraints of the recommended alternatives. She shared that AECOM has been working closely with Kittelson & Associates on the SR69 study for traffic impacts and shared some of the traffic volumes for each alternative. She discussed the cost perspective and shared the 5 segments of cost that were evaluated. She noted that Segment 1 is an estimated cost because that segment was not part of this planning process. She shared that an Environmental Overview (EO) was prepared to inform future environmental analysis requirements. The EO consisted of an inventory of existing environmental conditions and the identification of environmental constraints on the potential project. Continued environmental reviews should be completed with any future project development phases.

Ms. Bondy shared the Environmental Overview mitigation recommendations in the report, including noise mitigation and wildlife habitat & connectivity mitigation. She highlighted the public involvement for the project. She shared that the comments received during the public comment period on the DCR-EO

will be provided in an appendix in the final report. She shared that the report with the appendix will be ready for the Executive Board meeting on February 28, 2024. Mr. Bondy discussed the recommendations of the report and next steps. He stated that the lack of public support for the build alternative is included in the report.

Member Ruder thanked the AECOM for the hard work on the project. Member Cherry provided a clarification recommendation for the report, figure 8 referencing drainages. Member Marbury brought up that the wildlife corridors extend regionally and noted that the build versus no build alternatives are focused solely on the wildlife impacts for the project study. He suggested that the EO could look wider, as the wildlife impacted in this corridor can also be impacted on other regional roadways. He thanked the team for the educational presentation and noted that the public has been well educated with this thorough report. Chair Rowitsch thanked the CYMPO staff, and also thanked the public for being involved in the project.

MOTION

Member Cherry made a motion to recommend the Executive Board receive Sundog Connector Design Concept Report (DCR) and Environmental Overview (EO) Final Draft Report as presented. Member Marbury seconded the motion.

VOTE

The vote on the motion was unanimous.

9. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND THE EXPANSION OF THE CYMPO PLANNING BOUNDARY

*Vincent Gallegos, Executive Director
(Task #100)*

Mr. Gallegos discussed the different boundary expansion options, and highlighted that Option B is the recommendation, based on feedback from the TAC and Executive Board at the Strategic Planning Workshop. He clarified that today's action will be to recommend that the Executive Board authorize CYMPO to pursue Option B for the boundary expansion. He noted that it had been pointed out at the workshop that part of Black Canyon City was being cut off in the original map for Option B, and shared that a correction has been made to include entirety of that community.

MOTION

Vice Chair Hughes made a motion to approve recommendation of Option B from the CYMPO Boundary Expansion Study. Member Cherry seconded the motion.

VOTE

The vote on the motion was unanimous.

10. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND THE CONSULTANT SELECTION FOR THE 2050 REGIONAL TRANSPORTATION PLAN (RTP)

*Bryn Stotler, CYMPO Planner
(Task #200)*

Ms. Stotler discussed the 2050 Regional Transportation Plan (RTP) and noted that it is a federally mandated plan, with a 25-year forward look and required to be updated every 5 years. She noted that we had a single response to the Request for Proposals (RFP), which is extremely unusual. Kimley Horn was the sole responder to the RFP. A scoring and review committee was convened, as is standard in an RFP process, and the scoring and review committee recommended approval. Member Cherry added that

Kittelson & Associates is also working with Kimley Horn as a part of the team. Member Marbury inquired about the budget and Member Cherry said the proposal was right on budget. Ms. Stotler introduced Chris Johannes with Kimley Horn. Mr. Joannes greeted the TAC and shared his enthusiasm for getting started,

There were no public comments.

MOTION

Member Cherry made a Motion to recommend the Executive Board approve the selection of Kimley Horn for the 2050 Regional Transportation Plan. Member Ruder Seconded the motion.

VOTE

The vote on the motion was unanimous.

11. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF AMENDING THE FY22-23 UNIFIED PLANNING WORK PROGRAM (UPWP) AND FY22-26 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

Vincent Gallegos, CYMPO Executive Director

Allison McCarthy, CYMPO Administrative Assistant

(Task #100)

Mr. Gallegos provided information on the amendments. He noted that Pedro Rodriguez from YavaLine will be joining CYMPO as a new employee, as CYMPO is taking over the oversight and management of the YavaLine transit system. He discussed the updates of 2024 committee roles and addition of several planning projects for 2024. He noted that all of the items were previously discussed at the Strategic Planning Workshop.

MOTION

Member Marbury made a motion to recommend the Executive Board approve amending the FY24-25 Unified Planning Work Program (UPWP) and FY22-26 Metropolitan Transportation Improvement Program (MTIP) as presented. Member Cherry seconded the motion.

VOTE

The vote on the motion was unanimous.

12. REGIONAL TRANSPORTATION SAFETY PLAN

Bryn Stotler, CYMPO Planner

Mike Blankenship, Greenlight Engineering

(Task #200)

Ms. Stotler discussed the Regional Transportation Safety Plan completed by Greenlight Engineering and introduced Mike Blankenship. Mr. Blankenship discussed key points from the safety plan and noted that the most important part will be the implementation plan. He discussed the aspirational goal of zero deaths on roadways. He said that potential projects were provided for each jurisdiction in the CYMPO region. He noted that this data also feeds into Safe Streets for All (SS4A) applications, which is projected to open for application in February 2024.

13. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND PROJECTS FOR HSIP APPLICATION(S)

Vincent Gallegos, CYMPO Executive Director

Bryn Stotler, CYMPO Planner

*Mike Blankenship, Greenlight Engineering
(Task #201)*

Mr. Gallegos highlighted the TAC workshop held on February 12, 2024 to discuss potential Highway Safety Improvement Program (HSIP) projects in order to better facilitate the conversation today. He reminded the TAC that this is only one type of federal funding available, other funding such as SS4A can also rely on the Safety Plan for applications. He discussed that the \$20K spent on previous applications brought back over \$4M in HSIP funds, and he discussed the projects that were awarded. He said that Greenlight Engineering has been hired to facilitate the discussion around which projects to pursue for HSIP funding and to assist with applications, but he noted that the jurisdictions will own their projects. Projects can be funded 95-100%. He acknowledged that there are federal obligations and burdens that can be impacted by cost overruns. Mr. Gallegos said that CYMPO would like to sponsor one project per jurisdiction, up to 5 projects total.

Mr. Blankenship discussed the recommended projects. He discussed the ADOT opportunities and noted that ADOT indicated their focus will be on the I-17 corridor. Member Roth shared that ADOT will discuss internally the improvement opportunities presented. Mr. Blankenship noted that applications can be completed now, and funding refused later and needs change, if awarded.

14. ADJOURNMENT 3:59pm

Upcoming Meetings:

February 16, 2024: State Transportation Board Meeting 9:00am (Douglas)

February 28, 2024: Executive Board Meeting 1:00pm (Yavapai County)

March 13, 2024: TAC Regular Meeting 9:00am

March 15, 2024: State Transportation Board Meeting 9:00am (Pinal County)

March 27, 2024: Executive Board Meeting 1:00pm (Yavapai County)

CYMPO endeavors to make all public meetings accessible to persons in need of language assistance or with disabilities. Please call (928) 442-5730 or e-mail Desi.Zurcher@yavapaiaz.gov 72 hours prior to the meeting requesting reasonable accommodations.

CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles para las personas que necesitan asistencia con el idioma o con discapacidades. Llame al (928) 442-5730 o envíe un correo electrónico a Desi.Zurcher@yavapaiaz.gov 72 horas antes de la reunión para solicitar adaptaciones razonables.

CYMPO TAC
February 14, 2024
ADOT Northwest District Update

Information

1. SR 89 Truck Route Signage
 - a. City of Prescott has completed their portion of signing work.

Projects in Construction / Maintenance

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| <ol style="list-style-type: none">1. F0294 I-17 at SR 169 TI UP<ol style="list-style-type: none">a. Deck Replacementb. Project in winter shutdown | <ol style="list-style-type: none">2. H6800 I-17 Anthem Way to Sunset Pt<ol style="list-style-type: none">a. 3rd lane and Flex Lanesb. http://improvingi17.com/ |
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Projects in Design

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| <ol style="list-style-type: none">1. H8739 SR 69 Prescott Lakes Pkwy to Heather Heights<ol style="list-style-type: none">a. Bids opened 09/15/2023b. All bids rejected 10/20/2023c. Anticipate re-advertisement Feb 20242. F0519 SR 89 MP 339 to 363 (Paulden to Ash Fork)<ol style="list-style-type: none">a. Centerline Rumble Stripsb. Bid opening 01/05/2024c. ALB: Hawk Contracting, LLC (\$524,444.00 / Dept.: \$528,151.49; -0.7%)d. Scheduled for award 02/16/20243. F0512 SR 169 Grant Woods Pkway to I-17<ol style="list-style-type: none">a. Centerline Rumble Stripsb. All bids rejected 08/18/2023c. Evaluating re-advertisement | <ol style="list-style-type: none">4. F0565 SR 89 at Little Ranch Rd (LTL-HSIP)<ol style="list-style-type: none">a. Stage IV (95%) review comments due 02/14/2024b. Antic. Bid Advertise: 4th Qtr FY 245. F0596 SR 89 at SR 89A TI On Ramp<ol style="list-style-type: none">a. Stage II (30%) review comments due 02/12/2024b. Anticipate completion of design and shelf ready 4th Qtr FY 246. F0695 SS 89A (Fain Road: Robert Rd to Lynx Creek Bridge)<ol style="list-style-type: none">a. AC spot repairs and double micro-surfaceb. Antic. Bid Advertise 4th Qtr FY 247. F0288 SR 69 at SR 169 Roundabout<ol style="list-style-type: none">a. Working toward Stage IV (95%) design |
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