



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, March 27, 2024
1:00 PM**

**Hybrid (In-Person and Virtual)
Yavapai County
Board of Supervisors Hearing Room
1015 Fair St, Prescott, AZ**

MINUTES OF THE CYMPO EXECUTIVE BOARD HELD ON MARCH 27, 2024 AT 1:00PM.

1. CALL TO ORDER AND ROLL CALL

Chairman Brown called the meeting to order at 1:00PM. All board members were in attendance. Member Knight attended virtually.

2. PLEDGE OF ALLEGIANCE

Chairman Brown led the Pledge of Allegiance.

3. TITLE VI POLICY AND MEETING PROCEDURES

Chairman Brown read the Title VI Policy and meeting procedures.

4. CALL TO THE PUBLIC

There were no comments.

5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FEBRUARY 28, 2024 REGULAR MEETING MINUTES OF THE EXECUTIVE BOARD AND THE JANUARY 10, 2024 STRATEGIC PLANNING WORKSHOP MINUTES OF THE TAC AND EXECUTIVE BOARD

MOTION

Chairman Brown made a motion to approve the February 28, 2024 Executive Board Regular Meeting Minutes and January 10, 2024 Strategic Planning Workshop Minutes of the TAC and Executive Board. Vice Chair Hughes seconded the motion.

VOTE

The motion passed unanimously.

6. EXECUTIVE DIRECTOR’S UPDATE

*Vincent Gallegos, CYMPO Executive Director
(Task #100)*

Mr. Gallegos provided recognition to the Technical Advisory Committee (TAC) members present who regularly attend the Executive Board meetings and recognized the Chino Town Manager, Cindy Blackmore for her attendance. He expressed his appreciation for the CYMPO staff.

7. TRANSIT EMPLOYEE RECOGNITION

*Michael Lamar, CYMPO Regional Development Manager
Pedro Rodriguez, CYMPO Transit Manager
(Task #100)*

Mr. Gallegos shared that last week was National Transit Employee Recognition Day and cited CYMPO’s desire to honor our regional transit employees.

Mr. Lamar noted the luncheon held earlier for the regional transit employees and shared that certificates of appreciation were prepared for the local transit employees. Mr. Rodriguez recognized Yavapai Regional Transit (YRT) and the thousands of rides they have provided over the years. He also expressed his appreciation to New Horizons for their role in starting YavaLine, and the continued partnership with that agency. Mr. Gallegos added that CYMPO staff is working on a time to bring all the regional transit providers together in a future meeting for regional transit.

8. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) REPORT

*Vincent Gallegos, CYMPO Executive Director
Kevin Adam, RTAC*

Mr. Adam shared updates from the Rural Transportation Advocacy Council (RTAC) and discussed the deadline for legislative committee hearings. He noted that there is a \$834M projected deficit for the upcoming state fiscal year, but he also noted that the legislature will need to pass a balanced budget. He cautioned that it is a problematic to pursue additional funding for transportation.

9. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE AMENDMENT OF THE 5307 TRANSIT ACTIVITIES INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE TOWN OF PRESCOTT VALLEY

*Michael Lamar, CYMPO Regional Development Manager
(Task #400)*

Mr. Lamar discussed that CYMPO is seeking an amendment to the existing 5307 IGA with the Town of Prescott Valley and noted the details of the proposed amendment.

MOTION

Chairman Brown made a motion to approve the 5307 Transit Activities IGA with the Town of Prescott Valley. Vice Chair Hughes seconded the motion.

VOTE

The motion passed unanimously.

10. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE PIONEER PARKWAY TRAILHEAD INTERGOVERNMENTAL AGREEMENT (IGA)

*Michael Lamar, CYMPO Regional Development Manager
(Task #501)*

Mr. Lamar discussed the Pioneer Parkway Trailhead IGA with Yavapai County and the City of Prescott.

MOTION

Vice Chair Hughes made a motion to approve the Pioneer Parkway Trailhead IGA with Yavapai County and the City of Prescott. Chairman Brown seconded the motion.

VOTE

The motion passed unanimously.

11. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE DRAFT APPLICATIONS FOR THE FY27/28 HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) CALL FOR PROJECTS

*Vincent Gallegos, CYMPO Executive Director
Mike Blankenship, Greenlight Traffic Engineering
(Task #200)*

Mr. Gallegos discussed the HSIP program and explained the funding. He highlighted two previous projects and shared that CYMPO has been working with the TAC on new projects. Mr. Blankenship discussed the list of proposed projects. Chairman Brown requested information on the HSIP funding for the Gail Gardner-Fair Street signal. Mr. Gallegos noted that the City of Prescott rejected the funds, which were returned to the HSIP fund at the State, as they cannot be transferred. Secretary-Treasurer Goode requested information on the total estimated costs of the projects being proposed, and Mr. Blankenship shared some estimates that have been calculated so far. Mr. Gallegos noted that the list of projects have a high likelihood of approval of funding and that confirmation of funding would be announced later this calendar year.

MOTION

Vice Chair Hughes made a motion to approve the identified projects for the FY27/28 Highway Safety Improvement Program as presented. Secretary-Treasurer Goode seconded the motion.

VOTE

The motion passed unanimously.

12. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE APPLICATION(S) FOR FY25 CONGRESSIONALLY DIRECTED SPENDING

*Vincent Gallegos, CYMPO Executive Director
Michael Lamar, CYMPO Regional Development Manager
(Task #100)*

Mr. Gallegos discussed the opportunity of Congressionally Directed Spending, and he explained that transportation is one of the areas highlighted for CDS funding through Senators Sinema and Kelly's offices. He discussed a proposed project with Dignity Health, formerly YRMC, at the intersection of Willow Creek-Iron Springs-Miller Valley-Whipple. He shared that the plan would help to understand the feasibility of the project and noted that CYMPO would continue to look for additional opportunities with increased regional impact. He noted the project is likely to be around at least \$300K for planning/design, construction would be well into the future at a cost of \$1-3M. Secretary-Treasurer Goode noted he has met with Dignity leadership and shared previous discussions he had with them about the intersection. He noted that cost is

an important consideration, but also noted that there have been some pedestrian impacts at the intersection and more near-misses of pedestrians, and he touted the regional benefit. Chairman Brown asked about whether this would have impact on other monies being requested via CDS for other projects. Mr. Gallegos noted that other jurisdictions are also seeking CDS funds and said that Senator Sinema’s office provided assurance that competition will not be a negative factor. Secretary-Treasurer Goode reiterated his support of the project involving Dignity and acknowledged that Dignity is a large employer with a very significant impact on the populace.

MOTION

Secretary-Treasurer Goode made a motion to approve application for FY25 Congressionally Directed Spending. Vice Chair Hughes seconded the motion.

VOTE

The motion passed unanimously.

13. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE AMENDMENT OF THE FY24-25 UNIFIED PLANNING WORK PROGRAM (UPWP) AND THE FY22-26 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

*Allison McCarthy, CYMPO Administrative Assistant
(Task #100)*

Ms. McCarthy provided information regarding the requested amendments. She noted that the MTIP amendment is to address balance of HSIP funds, which resulted from project cost savings from previous HSIP projects in region. She noted that the funds are limited to safety projects and shared some project proposals. Chairman Brown clarified that the requests of legislative funding would not be impacted by these amendments, and Mr. Gallegos confirmed that work can continue regardless of legislative funding.

MOTION

Chairman Brown made a motion to approve amending the FY24-25 Unified Planning Work Program (UPWP) and FY22-26 Metropolitan Transportation Improvement Program (MTIP) as presented. Vice Chair Hughes seconded the motion.

VOTE

The motion passed unanimously.

14. ADOT NORTHWEST DISTRICT REPORT

Anthony Brozich, ADOT Northwest District Administrator

Andy Roth, Assistant Northwest District Engineer for ADOT, provided the report for the district. The updates presented by Mr. Roth are attached at the end of this record.

15. STATE TRANSPORTATION BOARD REPORT

Gary Knight, ADOT District 6 Representative

Member Knight provided an update from the last State Transportation Board meeting. He noted that two new projects in the region, though outside of the CYMPO planning area, were approved. He shared that their next State Transportation Board meeting is scheduled for April 19th in Buckeye.

16. ADJOURNMENT

CYMPO endeavors to make all public meetings accessible to persons in need of language assistance or with disabilities. Please call (928) 442-5730 or e-mail Desi.Zurcher@yavapaiaz.gov 72 hours prior to the meeting requesting reasonable accommodations.

CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles para las personas que necesitan asistencia con el idioma o con discapacidades. Llame al (928) 442-5730 o envíe un correo electrónico a Desi.Zurcher@yavapaiaz.gov 72 horas antes de la reunión para solicitar adaptaciones razonables.

CYMPO Executive Board
March 27, 2024
ADOT Northwest District Update

Information

1. ADOT Tentative 2025-2029 Five-Year Construction Plan released for public review and comment. Deadline is May 24, 2024 at 5 p.m.

Projects in Construction / Maintenance

1. F0294 I-17 at SR 169 TI UP
 - a. Deck Replacement
 - b. Project in winter shutdown
2. F0519 SR 89 MP 339 to I-40 (Paulden to Ash Fork)
 - a. Centerline Rumble Strips
 - b. Partnering/Precon Mtg held 03/18/2024
3. H6800 I-17 Anthem Way to Sunset Pt
 - a. 3rd lane and Flex Lanes
 - b. <http://improvingi17.com>

Projects in Design

1. H8739 SR 69 Prescott Lakes Pkwy to Heather Heights
 - a. Re-advertised Feb 16, 2024
 - b. Bid opening 04/19/2024
2. F0512 SR 169 Grant Woods Pkway to I-17
 - a. Centerline Rumble Strips
 - b. All bids rejected 08/18/2023
 - c. Readvertisement pending environmental clearance
3. F0565 SR 89 at Little Ranch Rd (LTL-HSIP)
 - a. Stage IV (95%) review comments due 02/14/2024
 - b. Antic. Bid Advertise: 4th Qtr FY 24
4. F0596 SR 89 at SR 89A TI On Ramp
 - a. Working on Stage IV (95%) design
 - b. Anticipate completion of design and shelf ready 4th Qtr FY 24
5. F0695 SS 89A (Fain Road: Robert Rd to Lynx Creek Bridge)
 - a. AC spot repairs and microsurface.
 - b. Antic. Bid Advertise 4th Qtr FY 24
6. F0288 SR 69 at SR 169 Roundabout
 - a. Working toward Stage IV (95%) design