



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, May 22, 2024
1:00 PM**

**Hybrid (In-Person and Virtual)
Yavapai County
Board of Supervisors Hearing Room
1015 Fair St, Prescott, AZ**

MINUTES OF THE CYMPO EXECUTIVE BOARD HELD ON MAY 22, 2024 AT 1:00PM.

1. CALL TO ORDER AND ROLL CALL

Chairman Brown called the meeting to order at 1:00PM.

2. PLEDGE OF ALLEGIANCE

Member Palguta led the Pledge of Allegiance.

3. ROLL CALL

Member Armstrong was absent. The State Transportation Board Member position is vacant. No members attended virtually. A quorum was met.

4. TITLE VI POLICY AND MEETING PROCEDURES

Ms. Zurcher read the Title VI Policy.

5. CALL TO THE PUBLIC

There were no comments.

6. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MARCH 27, 2024 REGULAR MEETING MINUTES OF THE EXECUTIVE BOARD

MOTION

Chairman Brown made a motion to approve the March 27, 2024 Executive Board Regular Meeting Minutes. Vice Chair Hughes seconded the motion.

VOTE

The motion passed unanimously.

7. EXECUTIVE DIRECTOR’S UPDATE

*Vincent Gallegos, CYMPO Executive Director
(Task #100)*

Mr. Gallegos shared that he attended memorial services for Gary Knight, who served as the State Transportation Board representative on the CYMPO Executive Board for six years. Chairman Brown shared that Mr. Knight will be missed and led the Board in a moment of silence. Mr. Gallegos discussed that a new State Transportation Board representative has been appointed by the Governor, Sam Elters, and he is unable to attend the meeting today as his confirmation hearing before the State Senate was being conducted. Mr. Gallegos said that Mr. Elters will likely attend the June Executive Board meeting, pending his confirmation.

Mr. Gallegos provided updates regarding the Rural Transportation Summit to be held in October 2024.

8. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) REPORT

Kevin Adam, RTAC

Kevin Adam provided an update on the State Transportation Board and noted the challenges of representation for the rural regions. He provided updates from RTAC and shared that the State budget needs to be in place by July 1, and is historically in place well before that time. He discussed the ADOT continuation legislation and added that we are a month away from the deadline for this legislation.

9. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE SUBMISSION OF THE CYMPO PLANNING BOUNDARY EXPANSION TO FEDERAL HIGHWAY ADMINISTRATION (FHWA) AND ADOT FOR APPROVAL

*Michael Lamar, CYMPO Regional Development Manager
(Task #100)*

Mr. Lamar discussed the approved updated boundary map, the supplemental map with the population figures, and the support letter from NACOG. Dan Cherry, Yavapai County Public Works Director, was invited to speak about pending projects in the new boundary area that were going to be funded by NACOG. Mr. Gallegos said that the boundary expansion will give the Executive Board authority over funds that were previously allocated to western Yavapai County. He noted that projects currently in motion are going to be honored, and new projects will be identified and brought forward in the future.

MOTION

Vice Chair Hughes made a motion to approve submission of the CYMPO Planning Boundary Expansion to the Federal Highway Administration and ADOT, as presented. Chairman Brown seconded the motion.

VOTE

The motion passed unanimously.

10. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL TO AMEND THE FY24-25 UNIFIED PLANNING WORK PROGRAM (UPWP) AND THE FY22-26 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

*Vincent Gallegos, CYMPO Executive Director
(Task #100)*

Mr. Gallegos discussed the amendments and highlighted some staff updates included in the amendments.

MOTION

Chairman Brown made a motion to approve amending the FY24-25 Unified Planning Work Program (UPWP) and FY22-26 Metropolitan Transportation Improvement Program (MTIP) as presented. Vice Chair Hughes seconded the motion.

VOTE

The motion passed unanimously.

11. ADOT NORTHWEST DISTRICT REPORT

Anthony Brozich, ADOT Northwest District Administrator

Andy Roth provided the ADOT Northwest District Report. The report details are attached.

12. TRANSIT UPDATE

Michael Lamar, CYMPO Regional Development Manager
Pedro Rodriguez, YavaLine
(Task #402)

Mr. Rodriguez provided an update on the phased transit plan. Chairman Brown invited Tom Stultz from Yavapai Regional Transit to also provide an update.

13. EXECUTIVE SESSION

Craig L. Brown, CYMPO Chair
(Task #100)

Pursuant to A.R.S. 38-481.03(A)(7), the Executive Board will convene into executive session, which will not be open to the public, to discuss such action as may be required regarding negotiations for the purchase, sale or lease of real property.

The Executive Board entered Executive Session at 2:35pm.

14. EXECUTIVE SESSION FOLLOW-UP ACTION

Craig L. Brown, CYMPO Chair
(Task #100)

The Executive Board resumed the public meeting at 2:47pm.

Chairman Brown noted that this item will also need to return to the Executive Board at the June 26 regular meeting and requested that comments be submitted for Executive Board consideration before that meeting.

MOTION

Chairman Brown made a motion to give Vinny Gallegos, CYMPO Executive Director, and CYMPO attorney, Tom Kack, the right to negotiate a lease agreement with Cryptantha, LLC., for the premises located at 202 N. Cortez Street, Prescott, Arizona in an amount not to exceed the financial terms outlined in the Commercial Lease Agreement. Member Palguta seconded the motion.

VOTE

The motion passed 4-1, with Secretary-Treasurer Goode opposing.

15. ADJOURNMENT 2:50PM

CYMPO endeavors to make all public meetings accessible to persons in need of language assistance or with disabilities. Please call (928) 442-5730 or e-mail Desi.Zurcher@yavapaiaz.gov 72 hours prior to the meeting requesting reasonable accommodations.

CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles para las personas que necesitan asistencia con el idioma o con discapacidades. Llame al (928) 442-5730 o envíe un correo electrónico a Desi.Zurcher@yavapaiaz.gov 72 horas antes de la reunión para solicitar adaptaciones razonables.

**CYMPO Executive Board
May 22, 2024
ADOT Northwest District Update**

Information

1. ADOT Tentative 2025-2029 Five-Year Construction Plan released for public review and comment. Deadline is May 24, 2024 at 5 p.m.
2. ADOT's Strategic Highway Safety Plan and Active Transportation Safety Action Plan Public feedback deadline ended May 17, 2024

Projects in Construction / Maintenance

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| <ol style="list-style-type: none">1. F0294 I-17 at SR 169 TI UP<ol style="list-style-type: none">a. Deck Replacementb. Project work re-started week 05/20/242. F0519 SR 89 MP 339 to I-40 (Paulden to Ash Fork)<ol style="list-style-type: none">a. Centerline Rumble Stripsb. Final striping3. F0371 I-40 Ash Fork Creek Bridges<ol style="list-style-type: none">a. 2nd half of scour floor completeb. Working on inlet & outlet of Lewis Ave Box culvert structure4. H6800 I-17 Anthem Way to Sunset Pt<ol style="list-style-type: none">a. 3rd lane and Flex Lanesb. http://improvingi17.com | <ol style="list-style-type: none">5. F0512 SR 169 Grant Woods Pkway to I-17 Centerline Rumble Strips<ol style="list-style-type: none">a. Contract awarded 05/17/2024b. Hawk Contracting \$299,992.006. H8739 SR 69 Prescott Lakes Pkwy to Heather Heights<ol style="list-style-type: none">a. Contract awarded 05/17/2024b. Fann Contracting Inc. \$9,792,000.007. T0355 YYV Old Hwy 66 at Fort Rock Rd EB & WB Turn Lanes<ol style="list-style-type: none">a. Contract awarded 05/17/2024b. Asphalt Paving and Supply, Inc. \$1,191,574.75 |
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Projects in Design

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| <ol style="list-style-type: none">1. F0565 SR 89 at Little Ranch Rd (LTL-HSIP)<ol style="list-style-type: none">a. PS&E Stage completeb. Antic. Bid Advertise: 4th Qtr FY 242. F0559 SR 89 MP 331 to 335<ol style="list-style-type: none">a. Centerline and Edge Line Rumble Stripsb. Antic. Bid Advertise: 4th Qtr FY 243. F0695 SS 89A (Fain Road: Robert Rd to Lynx Creek Bridge)<ol style="list-style-type: none">a. AC spot repairs and microsurface.b. Antic. Bid Advertise 4th Qtr FY 244. F0596 SR 89 at SR 89A TI On Ramp<ol style="list-style-type: none">a. Working on Stage IV (95%) designb. Anticipate completion of design and shelf ready 4th Qtr FY 24 | <ol style="list-style-type: none">5. F0288 SR 69 at SR 169 Roundabout<ol style="list-style-type: none">a. Working on Stage IV (95%) design6. F0515 I-17 Sunset Pt to I-40<ol style="list-style-type: none">a. Install Wrong Way Detection, CCTV cameras, DMS, RWISb. Antic. Bid Advertise: 2nd Qtr FY 257. F0633 SR 69<ol style="list-style-type: none">a. Third Lane Extension and Raised Medianb. Antic. Bid Advertise: 3rd Qtr FY 258. F0696 I-17 & I-40 Truck Parking<ol style="list-style-type: none">a. Multiple Rest Area sites: including I-17 Sunset Point Rest Areab. Design Build |
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